

**INSTRUCTION**Curriculum Guides/Courses of StudyA. Usage

Curriculum guides and courses of study developed at the division level shall be utilized by all teachers in planning an instructional program to meet the needs of students. Curriculum guides developed and/or approved by the Virginia Department of Education for vocational-technical programs shall be used to plan instructional programs in the various vocational courses.

B. Ownership

All curriculum guides, courses of study, and related materials developed by teachers and administrators within the Stafford County Public Schools are the property of the school division and not the personal property of school personnel. All materials must be accounted for or returned to the school at the end of ~~the~~ each school year.

Editor's Note

See also school board policy #6-18.

Approved by Division Superintendent:	April 6, 1987
Revised by Division Superintendent:	May 12, 1992
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